



Trellech Primary School

Trellech, Monmouth, Monmouthshire, NP25 4PA Tel/Fax: 01600 860395

E-Mail: trellechprimary@monmouthshire.gov.uk

Headteacher: Mr Steve King BEd(Hons) NPQH

'Living, Learning Laughing'

www.trellechprimary.co.uk

Dear Parents

STILL, VIDEO AND ELECTRONIC PHOTOGRAPHY

There are many occasions during a pupil's time in school when both school and family might wish to record events for posterity eg:

- Concerts, musicals, festivals, sporting events.
- School, County and National honours.
- Visits from the media profiling high status events, and visiting dignitaries.
- Updating the school prospectus and website.
- Celebrating good work and achievement.
- Photography by pupils for Information Communication Technology (ICT) use or extra curricular activities such as film clubs.

It is our passionate belief that the benefits for a child of having their photograph displayed in school or on the school website outweigh any theoretical risks when they are used correctly.

All photographs taken comply with clear guidelines laid down by the DFE and other professional bodies. For example, children are never photographed individually, their dress and attire are always appropriate and their names do not accompany their image. No personal information will accompany a visual image.

Nevertheless, in some circumstances we understand that there might be good reasons why parents/carers would not wish their child to be photographed or videoed. In returning the approval slip provided, you are giving approval for the school and at some school events other families, to photograph memorable moments in the life of the school which may include your child.

This approach is laid out in the school's policy which lays down clear guidance on protocols to be followed in order to safeguard the interests of pupils and staff. A copy of the policy is available on request. This is also covered in the 'Terms and Conditions of Use' section of the forthcoming school website.

Parental consent will remain valid whilst a child is a pupil at the school and after they have left (e.g. until a prospectus is redrafted). However parents/carers have the right to withdraw that consent. Please complete & return the form overleaf.

Yours sincerely,

Steve King
Headteacher



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THE USE OF PHOTOGRAPHY IN SCHOOLS

Name of Child:

Class:

Please tick one section (A or B)

		(✓)
A	<p>I give permission for school and/or parents to take photographs:</p> <ul style="list-style-type: none"> ○ At school events; ○ For school displays, prospectus and websites; ○ For official annual individual, class and team photograph. <p>Please note that, it is no longer practical to consent to some but not other of these occasions. Please tick either box A <u>or</u> B</p>	
B	I do not give permission for photographs of my child in all instances.	

Signed (Parent/Carer):

Date: