



Working with the citizens of Monmouthshire

Application for Free School Meals - Academic Year 2008-2009

Applicant Details

Parent/Carer: _____

Address: _____

Home Tel. No: _____ Mobile: _____

Please state your National Insurance Number:

Relationship to child(ren): _____

Please list below details of Children that are living at the above address:

Full Name	Gender	DOB	School Attending	Office Ref

Confirmation of Benefit must be attached (please see notes for those that qualify) Without this we cannot assess your claim or confirm entitlement. Please tick a box below to show which proof you are providing:

Income Support
 Income Based JSA
 Asylum Seeker Support
 Child Tax Credit (not Working Tax credit)
 Guaranteed pension Credit

Bank Details

The Year 7 clothing grant **MUST** be paid into your bank account please provide us with the following details as they are essential for payment.

Account Holders Fullname: _____

Bank Account Number: _____ Sort Code: _____

Parental Declaration

I certify that the information given on this application is, to the best of my knowledge and belief correct and I undertake to notify the School and Student Access Unit immediately of any change in the circumstances set out therein. I am also agreeable to any investigation being made to verify the accuracy of the information given, including contacting the Department of Works and Pensions.

It is the duty of this Authority to protect public funds and so we may use the information you have provided on this form to prevent and detect fraud. We may also share this information for the same purposes, with other organisations, which handle public funds.

If financial assistance is paid to me, or on my behalf, and is, for whatever reason more than I am entitled, I will pay back the balance.

Signature of Parent/Carer: _____ Date: _____

Information Sharing

Sharing information with Monmouthshire County Council's Benefit section could help us deal with your claim more quickly. We may need to confirm details of your income before we can make a decision on your claim.

You can withdraw your permission at any time. It will not affect your claim if you do not give us permission to discuss your claim with the Benefits section.

If you want to give us permission to share information held on your Housing Benefit and/or Council Tax Benefit application, please sign below:

Signature _____ Print Name _____ Date _____

Free School Meals

It is important that you read the following notes before you complete the application form

1) Who Qualifies?

To claim free school meals you must currently receive one of the following benefits:

- Income Support
- Income based Job Seeker Allowance
- Child Tax Credit, provided you are NOT entitled to Working Tax Credit and have an annual household income (as assessed by her Majesty's Revenue and Customs) that does not exceed £15,575
- Guaranteed element of State Pension Credit
- Support under part VI of the Immigration & Asylum Act 1999

2) Year 7 Clothing Grant

If your child is eligible for Free School Meals and is in year 7 they may be entitled to a Welsh Assembly Government (WAG) clothing grant, your entitlement will be assessed when you complete this application form. If you would like further information you are advised to contact the Student Finance team on :- 01633 644507.

3) Proof of Benefit

Without confirmation of your benefit it will not be possible to assess your application. All proof must be dated within the last four months and be one of the following:

Income Support (IS) - the bottom of this application form **MUST** be stamped by jobcentre plus confirming that you receive Income Support

Jobseekers Allowance (JSAIB) - the bottom of this application form **MUST** be stamped by Jobcentre Plus confirming that you receive Income-Based Jobseekers Allowance

Child Tax Credit (CTC) - you must provide a copy of your tax credit award notice (form TC602) for the financial year April 2008 - April 2009. This must show that you do not receive Working Tax Credit and that your annual income does not exceed £15,575

Guaranteed Pension Credit (GPC) - a copy of your M1000 Pension Credit Award Notice from the Department of Work and Pensions, which clearly shows that you are in receipt of the Guarantee element of State Pension Credit

Support for Asylum Seekers (AS) - a copy of your letter from the home office that confirms you receive support provided under part VI of the immigration & Asylum Act 1999

**Please return to the School and Student Access Unit, County Hall, Cwmbran, NP44 2XH
(For queries telephone: 01633 644946/644530)**

To be completed by Jobcentre Plus

I hereby certify that _____ NI Number _____

Is in receipt of Income Support Income Based JSA

Date Benefit Commenced: _____

Date Benefit ceased/due to cease: _____

Officer Name: _____

Signature: _____ Date: _____



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sir fynwy

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